



COUNTY OF SAN LUIS OBISPO

Environmental Health Services

COMMUNITY EVENT AND SWAP MEET ORGANIZER PERMIT APPLICATION

The California Retail Food Code, California Health and Safety Code §114381.1 states that in addition to the permit issued to each food facility participating in a Community Event or Swap Meet, a permit shall be obtained by the person or organization responsible for facilities that are shared by two or more food facilities.

A "Community Event" means an event that is of civic, political, public, or educational nature, including state and county fairs, city festivals, circuses, and other public gathering events approved by the local enforcement agency.

A "Swap Meet", including flea markets and open-air markets, means an event at which two or more persons offer merchandise for sale or exchange where either a fee is charged for the privilege of offering or displaying merchandise for sale or exchange, or a fee is charged to prospective buyers for parking or for admission to the area where merchandise is offered or displayed for sale or exchange, or the event is held more than six times in any 12 month period.

Event Organizer Requirements

At least one toilet facility for each 15 employees shall be provided within 200 feet of each temporary food facility. Each toilet facility shall be provided with approved hand washing facilities.

An adequate potable water supply shall be provided and protected with a backflow or back siphonage protection device. Exposed piping of a non-potable water system shall be identified so that it is readily distinguishable from piping that carries potable water. Any hose used for conveying potable water shall be constructed of nontoxic materials, shall be used for no other purpose, and shall be clearly labeled as to its use. The hose shall be stored and used so as to be kept free of contamination.

A warewashing sink may be shared by no more than four temporary food facilities that handle non-prepackaged food if the sink is centrally located and is adjacent to the sharing facilities. Liquid waste shall be disposed of through the approved plumbing system and shall discharge into the public sewerage or into an approved private sewage disposal system.

Each food facility shall be provided with any facilities and equipment necessary to store or dispose of all waste material. Waste receptacles shall be provided for use by consumers. A receptacle shall be provided in each area of the food facility or premises where refuse is generated or commonly discarded, or where recyclables or returnables are placed.

Receptacles and waste handling units for refuse and recyclables shall be installed so that accumulation of debris and insect and rodent attraction and harborage are minimized and effective cleaning is facilitated around and, if the unit is not installed flush with the base pad, under the unit.

The completed permit application on the back of this page and a site plan must be submitted to Environmental Health Services at least two weeks prior to operation of any food facility. The site plan shall show the proposed locations of the food facilities, restrooms, refuse containers, potable water supply faucets, waste water disposal facilities, and all shared warewashing and handwashing facilities.



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**THIS IS NOT A PERMIT TO OPERATE. YOU MUST OBTAIN WRITTEN
APPROVAL FROM ENVIRONMENTAL HEALTH SERVICES BEFORE OPERATING.**

1. Submission Date: _____
2. Name of Event: _____
3. Location of Event: _____
4. Day(s) of Week: _____ Time(s): _____

5. Responsible Individuals:

NAME

ADDRESS

PHONE

A. _____

B. _____

6. Name and mobile phone numbers of On-Site Coordinator(s): _____

7. Expected Number of Food Vendors: _____

Attach a list of the Food Vendors and Mobile Food Facilities and their contact information that are expected to be at the event. Food vendors without Multiple Event Temporary or Mobile Food Facility Permits must apply for and obtain a Health Permit prior to operating.

8. Date and Time of Event Setup: _____

9. Describe Restroom Facilities (Number, Location, Hot Water Provided?): _____

Restroom Maintenance Responsible Party: _____

10. How Will Waste Water Be Disposed By Vendors (Disposal by Storm Drain is Not Allowed): _____

11. Describe Garbage/Refuse Storage and Disposal Arrangements: _____

12. Is there going to be a Pre-Event Meeting? No Yes Date: _____ Time: _____ Location: _____

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FOR OFFICIAL USE ONLY. DO NOT WRITE IN THE BOX BELOW.

DATE:		AMOUNT DUE:		PE	1684
PAYMENT METHOD					
<input type="checkbox"/> CASH		<input type="checkbox"/> CHECK #		<input type="checkbox"/> CC	AUTH #
<input type="checkbox"/> NONPROFIT		TAX ID #	<input type="checkbox"/> VET EXEMPT		INITIALS
COMMENTS:					
HEALTH PERMIT APPROVED BY:				, EHS	DATE: